

**Chevy Chase Village**  
**Building & Tree Removal Permits**  
Permits Issued- January 2015

**Building Permits**

Permit #	Address	Type of Work
6686	5607 Montgomery Street	Install replacement air conditioner in the west (side) yard.
6685	18 Grafton Street	Install (2) air conditioners & (1) heat pump in east (side) yard.
6682	115/117 East Melrose Street	In-kind replacement of the existing driveway apron.
6680	4100 Oliver Street	Install a generator in the rear (south) yard.
6679	5505 Grove Street	Construct a second floor over the existing rear first floor.
6678	3920 Oliver Street	Convert existing garage to new family room.

**Tree Removal Permits**

Permit #	Address	Type of Tree	Reason for Removal	Reforestation Indicated*
2170	7 Newlands Street	(1) Cherry	Dead	Yes
2169	5510 Cedar Parkway	(1) Black Locust	Hazardous; decay in center	Yes

\* Since commencing recordation of reforestation intentions in November of 2013, 29 of 62 Applicants (47%) indicated that they would voluntarily be reforesting on their property.

**Expiring Permit Notices Mailed This Month**

None required this month

# **Chevy Chase Village**

## **Permitting and Code Enforcement Activity January 2015**

**Telephone Queries:** +/- 50

**Walk-Ins:** +/- 35

**Pre-Design Review Meetings:** 2

**Municipality Letters (issued to the County for new projects):** 1

**Administrative Building Permits Issued:** 6 Building; 2 Dumpster; 2 Dumpster extension.

**Licenses to Use the Public Right-of-Way:** 0

**Appeals:** No building permit appeals were prepared for the February Board meeting.

**Tree Ordinance Board:** 1 appeal was approved in January, however the Tree Removal Permit will not be issued until the Building Permit for construction of the proposed work (a new house) is issued.

**Enforcement Incidents:** Routine code enforcement patrol and site inspections of construction projects were conducted. Additionally:

- Air conditioning units had been installed at an ongoing project without the applicable Village permit being obtained. The resident (who is acting as the GC) was contacted and has obtained the permit;
- A generator was installed at an ongoing construction project without the applicable Village permit being obtained. The contractor was contacted and is completing the application. The unit is in a compliant location;
- A shrub in the public right-of-way across the street from a construction project was uprooted. Staff contacted the contractor, who re-planted the shrub and installed tree protection fencing in the area to avoid future incidents;
- Staff determined that dumpster permits had expired at two projects. The contractors were contacted and the permits were renewed;
- A resident installed a fence enclosure around existing air conditioning units in a side yard without the applicable permit being obtained. Staff contacted the resident and advised them how to get the applicable County permits, including HPC approval, and instructed them to follow up with a Village fence permit application;
- Staff has been in communication with contractors to reinforce that sidewalks in front of construction projects must be kept cleared of snow and ice;
- Staff has been monitoring stormwater runoff at two projects as the abutting neighbors have expressed concern about water on their property and in the gutter along the street. Inspections were requested from the County and in both cases inspectors determined that no violations exist, however Staff will continue to monitor the projects to assure that the problems are resolved in accordance with Village regulations.

**Tree Requests:** 2 tree inspections forms and tree preservation plan related to a building project were requested from the Village arborist. Additionally, the Village arborist continues to be involved in several ongoing tree-related issues: 1) review of new construction at a property where the abutting neighbor has requested further tree protection assessments; 2) the removal of a construction attached to a tree where the resident may appeal the arborist's assessment of damage inflicted by the construction on the tree; and 3) evaluation of a pruning of a tree.

**Administrative Tree Removal Permits:** 2

**Expired Permit Memos Sent:** 0

**Additional Activity:** Staff has been following-up on administrative tree removal reforestation, as indicated on Tree Removal Permit applications; exploring stormwater education programs available through the State for possible incorporation at a Village information session; and performing continued editing of archive address files for permit records.

*-compiled by Ellen Sands, Permitting and Code Enforcement Coordinator*